

**Burlington Town Council
Special Meeting
December 3, 2019
49 Northgate Plaza, Burlington, IN 46915**

The Burlington Town Council held a special meeting on Tuesday, December 3, 2019 at 6:30 p.m. at Town Hall with Council's Stan Moore, Steve Michael and Teddy Huffer; and Clerk-Treasurer Karen Dinger present.

No guests are present.

President Moore opens the meeting at 6:30 p.m.

Clerk-Treasurer presents financial information for the town and wastewater utility from June-September 2019 as well as payroll information from the same period.

C/T Dinger states that Steve Michael went onto the bank's website and verified that printed bank statement balances match the balances shown on the website for each account for each month.

The council reviews each month's reports and verifies that reconciliation reports match to the fund reports. The council initials reports reviewed.

The council signs a certification listing the various types of reports reviewed during the meeting.

Huffer motions to adjourn at 7:20 p.m. Michael 2nds. All Ayes. Meeting adjourned.

Stan Moore, President

ATTEST:
Karen Dinger, Clerk-Treasurer