

Burlington Town Council
October 8, 2019
49 Northgate Plaza, Burlington, IN 46915

The Burlington Town Council held an additional appropriation public hearing, budget adoption meeting and regular monthly meeting on Tuesday, September 10, 2019 beginning at 6:45 p.m. at Town Hall with Council's Stan Moore, Steve Michael and Teddy Huffer; Clerk-Treasurer Karen Dinger; Town Marshal Terry Moore and Public Works Commissioner Steve Stout present. Attorney Justin Alter is absent.

Guests present are: Roger Bousum, Cameron Conwell from Spectra Tech and Susan Scholl.

Additional Appropriation Public Hearing

President Moore opens the public hearing for additional appropriations at 6:45 p.m. C/T Dinger reads Ordinance 2019-7 for additional appropriations for the General Fund for Capital Outlays for \$49,000.

President Moore opens the floor for any comments or questions. No comments are made. Huffer moves to adopt Ordinance 2019-7, Michael 2nds. All Ayes. Motion passed.

Councilmember Huffer moves to close public hearing. Michael 2nds. All Ayes. Meeting closed.

2020 Budget Adoption Meeting

President Moore opens Budget Adoption Meeting at 7:00 p.m.

Ordinance 2019-8 is presented for funds and tax levies for the year 2020. Michael makes a motion to adopt Ordinance 2019-8 for the 2020 Budget. Huffer 2nds. All Ayes. 2020 Budget Adopted. Motion passed.

President Moore makes a motion to close the budget adoption meeting. Huffer 2nds. All Ayes. Motion passed.

Regular Meeting

President Moore opens regular meeting at 7:05 p.m.

C/T Dinger presents minutes from the September 10, 2019 meeting. Michael makes a motion to approve minutes as presented. Moore 2nds. All Ayes. Motion passed.

C/T Dinger presents claims from 9/11/19-10/8/19 for \$33,816.60. Huffer moves to approve bills as presented. Huffer 2nds. All Ayes. Motion passed.

Marshal Moore presents monthly marshal's report. The department has two new radios. He would like to get two tasers and a transport cage. The cage has an estimated cost of \$1800. Tasers are estimated at \$4928.56. Huffer moves for marshal to purchase the tasers and transport cage. President Moore 2nds. All Ayes. Motion passed. There is an officer who is interested in a part-time deputy position. Marshal Moore would like to see if the council would be interested in speaking with him. Marshal Moore also notes that he spoke with Mrs. Brown from the Carroll County Health Department regarding several properties in town that he believes would fall under possible health hazards to inhabitants and the community. Michael makes a motion to accept marshal's report as written. Huffer 2nds. All Ayes. Motion passed.

Public Works Commissioner Steve Stout provides an update. New tires have been put on the dump truck. Huston Electric serviced the Zook Lane Generator. Sticks have been picked up for fall cleanup.

Old Business

The initial draft of the employee handbook is ready for review. A tentative date of October 15 at 10 a.m. is set by council to meet with the representative from New Focus HR to go over items in the handbook.

An update is received regarding the gas generator at the park. A phone call should be received by tomorrow with information on when this project will begin.

The SOP police policies handbook is discussed by the council. President Moore makes a motion to approve the SOP Police Handbook. Michael 2nds. All Ayes. Motion passed.

Council Vice-President Michael presents information on two speed radar signs. Two quotes have been received from Elan City for \$5,839 and Radar Signs for \$7,633. Huffer makes a motion to accept the Elan City quote. Michael 2nds. All Ayes. Motion passed.

President Moore states that he invites the new councilmembers to attend the last meetings of the year so they are familiar with what is occurring in the town. He wishes to extend help in order to make the transition smooth for the new council.

New Business

President Moore states that the next internal controls monitoring meeting will be held following the conclusion of the SBOA exam of records from 2015-2018.

Three quotes were solicited for the next round of manhole rehabilitation. Two sealed quotes received from Spectra Tech and Structured Solutions are opened. Quotes are: Spectra Tech - \$61,560 (\$57,060 rehab and \$4500 bench construction) and Structured Solutions - \$57,431.11 (\$51,641.11 concrete liner application and \$3690 bench work and \$2100 drop box installation). Huffer makes a motion to hire Spectra Tech as he feels they offer a superior product for lining. Moore 2nds. All Ayes. Motion passed.

The Burlington Kiwanis Harvest Party will be held on Saturday, October 26 at the Lilly Building at the park from 5-8 p.m. A Trunk or Treat will be held Sunday, October 27 from 4-7 p.m. at Faith Church of Christ.

Halloween is discussed. President Moore makes a motion to have trick or treat for Burlington on Thursday, October 31 from 6-8 p.m. Michael 2nds. All Ayes. Motion passed.

C/T Dinger requests that 7th Street be closed from Jackson to SR 29 during the Burlington Christmas Walk on Saturday, December 7. Michael makes a motion to close 7th Street during that time. Huffer 2nds. All Ayes. Motion passed.

Huffer motions to adjourn meeting. Michael 2nds. All Ayes. Meeting adjourned.

Stan Moore, President

ATTEST: Karen Dinger, Clerk-Treasurer