

**Burlington Town Council
Special Meeting
March 20, 2018
49 Northgate Plaza, Burlington, IN 46915**

The Burlington Town Council held a special meeting for internal controls monitoring on Tuesday, March 20 at 6:30 pm at Town Hall with Council's Stan Moore, Steve Michael and Teddy Huffer and Clerk-Treasurer Karen Dinger present.

President Moore opens the meeting at 6:45 pm.

C/T Dinger presents financial information for the months July – December 2017 for both Town and Wastewater including monthly bank reconciliation documents, bank statements, payroll information, monthly disbursement information and charge account invoices and payments.

It is noted that before the meeting, Council Vice-President Steve Michael viewed the bank statements online and verified that the statements printed and presented by C/T Dinger match the online statements he viewed.

C/T Dinger also presents information from the 2017 Annual Report that was uploaded to Indiana Gateway for Government Units website.

The council reviews all information presented and to the best of their knowledge and belief affirm that all information presented is known to be true and accurate.

Council President Moore motions to adjourn meeting. Michael 2nds. All Ayes. Meeting adjourned.

Stan Moore, President

ATTEST: Karen Dinger, Clerk-Treasurer