

Burlington Town Council
December 13, 2016

The Burlington Town Council held a regular monthly meeting on Tuesday, December 13, 2016 @ 7:00pm in Town Hall with Council's Stan Moore, Teddy Huffer, Steve Michael; Clerk-Treasurer Karen Dinger; Public Works Commissioner Steve Stout and Town Attorney Justin Alter present. Marshal Hammond is absent.

Guests Present are: Lauri Rice

Council President Moore opens the meeting at 7:05 p.m.

Town Business

C/T Dinger presents minutes from the November 8 regular meeting and November 15 special meeting. Michael motions to approve minutes as presented. Moore 2nds. All Ayes. Motion passed.

C/T Dinger presents claims from 11/9/19-12/13/16 for Town and Wastewater. Moore makes a motion to accept claims as presented. Huffer 2nds. All Ayes. Motion passed.

Public Works Commissioner Steve Stout gives an update. He has already done some snow plowing around town. The new building at the sewage plant is a great benefit.

Old Business

Discussion is held regarding town properties.

Discussion is held in regards to the INDOT culvert project on SR 22 anticipated to begin next year.

New Business

C/T Dinger presents Ordinance 2016-11 and reads the title, "Ordinance No. 2016-11 An Ordinance Regarding Promotion of Business." Moore makes a motion to pass Ordinance 2016-11. Michael 2nds. All Ayes. Motion passed.

C/T Dinger presents a new Capital Improvement Plan for EDIT tax money received. Michael makes a motion at approve Capital Improvement Plan. Moore 2nds. All Ayes. Motion passed.

C/T Dinger presents Resolution 2016-12 and reads the title, "Resolution 2016-12 A Resolution Adopting Internal Control Procedures for the Town of Burlington." Moore makes a motion to accept Resolution 2016-12. Michael 2nds. All Ayes. Motion passed.

C/T Dinger presents an agreement between the Town and Burlington Community Club for payment from the town for cleaning of the Community Building and Lilly Building at the park. Michael makes a motion to accept agreement. Moore 2nds. All Ayes. Motion passed.

A new lease is presented for renting of Town Hall from JKAB Properties. Huffer makes a motion to adopt renewing the lease agreement. Moore 2nds. All Ayes. Motion passed.

A special year end meeting is scheduled for Tuesday, December 27 at 6:30 p.m. to conduct year end business.

The 2017 salary ordinance is discussed. It will be passed at the year-end meeting.

The 2017 Public Works Commissioner Contract is presented and discussed. Huffer makes a motion to table PWC contract due to wording changes needed. Michael 2nds. All Ayes. Motion passed.

The 2017 Town Marshal Contract is presented. Moore makes a motion to approve Town Marshal Contract. Michael 2nds. All Ayes. Motion passed.

Discussion is held between the council regarding a guardrail on the turn of Jackson and 3rd Streets. Advice is requested from counsel. Attorney Alter thinks it would be a good idea.

Councilmember Michael states that three bids were requested, with only one response received. The bid received is for \$3437.50 from James Drew Corporation. Moore makes a motion to contract James Drew Corporation to put the guardrail on 3rd Street. Michael 2nds. Moore and Michael vote Aye. Huffer votes Nay. Motion passed.

C/T Dinger presents a Certification of Internal Controls Meeting to the council from the meeting on November 15. The certification is signed by council and C/T.

Huffer motions to adjourn. Michael 2nds. All Ayes. Meeting adjourned.

Teddy A. Huffer, Vice-President

ATTEST:
Karen Dinger, Clerk-Treasurer