

Burlington Town Council
April 9, 2019
49 Northgate Plaza, Burlington, IN 46915

The Burlington Town Council held a regular monthly meeting on Tuesday, April 9, 2019 at 7:00 pm in Town Hall with Council's Stan Moore, Steve Michael and Teddy Huffer; Clerk-Treasurer Karen Dinger; Attorney Justin Alter and Public Works Commissioner Steve Stout present. Town Marshal Terry Moore is absent.

Guests present are Jim Eller, Judy Oyler, Karina Fauble, Jon Moore from Structured Solutions, Cameron Conwell from Spectra Tech, and Lauren Varga from Commonwealth Engineers.

Moore opens the meeting at 7:00 p.m.

C/T Dinger presents minutes from the 3/12/19 regular meeting. Michael makes a motion to accept minutes as presented. Huffer 2nds. All Ayes. Motion passed.

C/T Dinger presents minutes from the 3/19/19 special meeting. Huffer makes a motion to approve the 3/19/19 minutes as presented. Michael 2nds. All Ayes. Motion passed.

C/T Dinger presents claims for the town and wastewater utility from 3/13/19 - 4/9/19. Michael motions to pay bills as presented. Huffer 2nds. All Ayes. Motion passed.

Public Works Commissioner Steve Stout provides an update. He states that he is getting mowers ready to go. He is counting street name signs and brackets. He and C/T Dinger will work on an Excel spreadsheet to provide to companies to solicit quotes. He also states that a new throttle body needed installed for the wastewater generator on Zook Lane.

Old Business

Sealed manhole lining quotes are opened by President Moore. It is noted that several companies were contacted requesting quotes. Only two quotes have been received from Spectra Tech and Structured Solutions. Spectra Tech's quote is for \$106,300. Structured Solutions quote is for \$84,631.67. Council reviews the quotes received. Discussion is held and questions are asked of the two companies present. President Moore moves to table the quotes until the next meeting in order to further read through the quotes to understand all that is being done. Michael 2nds. All Ayes. Motion passed.

Brush/stick pickup will be on April 22 and 23.

May 3-5 dumpsters will be at Mac's Auto Service for town cleanup.

The new contract for Ted Keller as wastewater superintendent is signed by the council.

New Business

C/T Dinger talks to council about updating the employee manual. The most recent manual was done in 2003. She is given the go ahead to solicit quotes for a new one to be compiled that will include all of the labor laws that are now required to be included in employee manuals.

C/T Dinger presents Ordinance 2019-1 and reads the title. The ordinance is to create cash change funds for the town and for the wastewater utility. Michael makes a motion to approve Ordinance 2019-1. Huffer 2nds. All Ayes. Motion passed.

Thursday, April 11, at 8:00 am, E&B will be at the site for the Community Crossings 5th Street project to meet with anyone available to look over the project area. There are several new employees working for E&B and they want to preview the area where the work will be done.

A quote to upgrade the Keystone payroll program to do direct deposit for employees is presented to the council. C/T Dinger states that the upgrade to the program would cost a one-time fee of \$500. Salin Bank stated that the monthly ACH charge through the bank would cost \$25 and 25 cents per item, however, it is unknown what the charges will be with Horizon Bank once the merger officially takes place. Discussion is held. Michael makes a motion to table the Keystone quote for the payroll program. Moore 2nds. All Ayes. Motion passed. President Moore states that we need to receive updated information from the new bank to see what their fees will be.

C/T Dinger presents information regarding the last hazard mitigation meeting she attended that was held in Delphi with other units in the county.

Lauren Varga from Commonwealth Engineers presents information to the council. She states that she is a new representative for this region and states that they work with governmental units with water, wastewater and storm water projects.

A request came in for those helping during Serve Weekend May 3, 4, and 5 to have exemption from golf cart permits as they will be using golf carts during the weekend for easy transportation to perform various services. Huffer makes a motion to exempt the group helping with Serve Weekend. Michael 2nds. All Ayes. Motion passed.

Huffer motions to adjourn. Moore 2nds. All Ayes. Meeting adjourned.

Stan Moore, President

ATTEST: Karen Dinger, Clerk-Treasurer