

Burlington Town Council
May 14, 2019
49 Northgate Plaza, Burlington, IN 46915

The Burlington Town Council held a regular monthly meeting on Tuesday, May 14, 2019 at 7:00 pm in Town Hall with Council's Stan Moore, Steve Michael and Teddy Huffer; Clerk-Treasurer Karen Dinger; Town Marshal Terry Moore; Attorney Justin Alter and Public Works Commissioner Steve Stout present.

Guests present are Jim Eller, and Susan Scholl

President Moore opens the meeting at 7:00 p.m.

C/T Dinger presents minutes from the 4/9/19 regular meeting and 4/23/19 special meeting.

Huffer moves to approve minutes from 4/9/19 as presented. Michael 2nds. All Ayes. Motion passed.

Moore moves to approve the 4/23/19 minutes as presented. Michael 2nds. All Ayes. Motion passed.

Public Works Commissioner Steve Stout provides an update. He states that Crenshaw Paving is in town doing various street repair work. There is a drainage tile broken at the southwest corner of the sewage plant causing water to pool onto the ground causing issues with mowing. Moore suggests contacting Harvey Miller to see if he can help. Stout also states that E&B has been doing more locate requests on 5th Street for the upcoming street repair project.

C/T Dinger presents claims from 4/10/19-5/14/19 for wastewater and town. Huffer moves to pay bills as presented. Michael 2nds. All Ayes. Motion passed.

Old Business

Manhole work is discussed. Spectra Tech has been hired to work on manholes. A quote for \$675 from E&B Paving for some drainage tile work for two driveways on 5th Street in preparation for the street repair project is presented. Michael makes a motion to do this tile work under the two driveways on 5th Street. Huffer 2nds. All Ayes. Motion passed.

Two quotes that were received for updating the town's employee manuals are opened. HR Unlimited Resource's quote is for \$6500. New Focus HR's quote is for \$4500. Council reviews quotes, but notes that there is a lot of information included in these quotes along with additional charges. President Moore requests that Dinger make copies for each of the councilmembers in order for them to review. Moore makes a motion to table until next month's meeting. Huffer 2nds. All Ayes. Motion passed.

Marshal Moore presents the monthly marshal's report. There were 112 stops with 84 written warnings and 16 citations. A fraud case was turned over to the state police. Several items of medication were dropped off during the last medication drop off event held with the Family

Health Clinic of Burlington. Rifle optics are discussed. The cost to obtain two optics would be \$600. Huffer moves to approve the purchase of the \$600 rifle optics. Michael 2nds. All Ayes. Motion passed.

Michael makes a motion to approve the marshal's report as presented. Huffer 2nds. All Ayes. Motion passed.

New Business

C/T Dinger presents information for the annual ILMCT Conference and State Board of Accounts State Called Meeting to be held in Fort Wayne the week of June 10. Karen will be attending the SBOA meeting on June 11 and 12. Total cost is \$355, plus \$126 for the hotel. Karen also requests mileage reimbursement. Moore makes a motion for Karen to attend the annual meeting. Huffer 2nds. All Ayes. Motion passed.

C/T Dinger presents Resolution 2019-2 Transfer of Funds for the Motor Vehicle Highway Fund. Moore reads the resolution. Huffer moves to adopt Resolution 2019-2. Michael 2nds. All Ayes. Motion passed.

Quotes for street name signs are opened. Four quotes were received from Tapco, JA Larr, Stello Products, and Michael Todd and Company. The lowest quote is from Stello for \$2,984.72. Michael makes a motion to accept the street sign quote from Stello. Huffer 2nds. All Ayes. Motion passed.

C/T Dinger presents information regarding two benches and a bike rack for the town. The total quoted price for all three items is \$2232.19 with lift gate assistance and \$2130.54 without lift gate assistance. Discussion is held with the council. Michael makes a motion to purchase the two benches and bike rack without the lift gate assistance. Huffer 2nds. All Ayes. Motion passed.

Direct Deposit for town employees is discussed between the council. C/T Dinger is asked by President Moore her thoughts and if she feels if direct deposit will cause her more work. She states that she is unsure, however, she feels it is important to move the town into the 21st Century as most offices now utilize direct deposit for payroll. Michael makes a motion to do direct deposit for payroll. Moore 2nds. Huffer Abstains. Motion passed.

Michael makes a motion to adjourn. Huffer 2nds. All Ayes. Meeting adjourned.

Stan Moore, President

ATTEST: Teddy Huffer, Council Secretary