

Burlington Town Council
November 14, 2017
49 Northgate Plaza, Burlington, IN 46915

The Burlington Town Council a regular monthly meeting on Tuesday, November 14, 2017 @ 7:00 pm in Town Hall with Council's Stan Moore, Teddy Huffer and Steve Michael; Town Marshal Terry Moore; Clerk-Treasurer Karen Dinger; Public Works Commissioner Steve Stout; and Attorney Justin Alter present.

Guests Present are: Karina Fauble, Jim Eller, James Rich, Jim & Kristin Enoch, Dick Richardson, Judy Oyler and Edwin Buswell from KIRPC.

President Moore calls the meeting to order at 7:00 pm.

Town Business

C/T Dinger presents minutes from the October 10, 2017 regular meeting, October 17, 2017 special meeting and October 23, 2017 special meeting. Huffer moves to approve the October 10, 2017 minutes as presented. Moore 2nds. All Ayes. Motion passed.

Michael makes a motion to accept the October 17, 2017 special meeting minutes as presented. Huffer 2nds. All Ayes. Motion passed.

Huffer makes a motion to accept the October 23, 2017 minutes as presented. Michael 2nds. All Ayes. Motion passed.

C/T Dinger presents claims from 10/11/17-11/14/17 for town and wastewater. Huffer moves to pay bills as presented. Michael 2nds. All Ayes. Motion passed.

Marshal Terry Moore presents monthly marshal reports. He also provides examples to the council of house check request forms for residents who would like their home checked by the police department while they are away. The department can verify that doors are secure and can verify if vehicles on the property belong there. Examples of door hangars for ordinance violations are also presented. It is also noted that the department does not have any tags for any abandoned vehicles.

Edwin Buswell from KIRPC addresses the council in regards to an OCRA downtown planning grant that is available for the town to pursue. The grant is for up to \$30,000 with a 10% local match required. An engineer would be required to be hired to complete the grant. In order to qualify, an area in town has to be declared as blighted. There is no income survey required. 25% of buildings in the blighted area must be deteriorated or 2 items of public infrastructure must be determined to be deteriorated, such as sidewalks, weeds in public ways, street lights, etc.

If qualified for a planning grant, the town can pursue a construction grant. In order to qualify for the construction grant, the town will need to be designated as a Main Street Community. The town can apply at any time for the planning grant. The procurement process needs to be followed for hiring an engineer for the project and four to five letters from area business owners need to be secured. Vacant buildings can be considered. For a \$30,000 construction grant, KIRPC's grant fee is \$3000. Under \$30,000, their grant fee is \$2500.

Public Works Commissioner Steve Stout gives an update. He went and got two dump truck loads of salt for town streets. The salt/sand spreader is ready to go on the Tool Cat. They have been picking up leaves in town. There was a sewage blockage on Jackson Street between 9th & 10th Streets that Roto Rooter cleaned out,

however, nothing was ever found. There is a new axle on the Tool Cat. It is noted that the warranty on the Tool Cat has now expired.

James Rich gives an update for the Park Board. The board is looking at redoing the bathrooms in the community building. They are looking at repair work for the tennis court and a possible new mower. The parking lot by the health cleaning was recently sealed and restriped.

Dick Richardson gives an update from the Community Club. He states that the water issue at the park has been resolved. The Fall Festival number of attendees seems to have been down this year.

Old Business

It is noted that Ken Smith provided information for the upcoming 5th Street paving project. The plan is to place stone in and around the meat market to make it easier for trucks to get in and out.

The Burlington Christmas Walk will be held on Saturday, December 2 from 4:00-7:30 pm. A request has been received from the Christmas Walk committee to close 7th Street from SR 29 to Jackson Street during the event. Michael makes a motion to close that section of 7th Street for the Christmas Walk. Huffer 2nds. All Ayes. Motion passed.

The council is holding off sealing cracks in the town streets at this time. No updates have been received regarding the culvert projects that are to be done before the end of the year.

New Business

A bid from Miller Pipeline for wastewater lining is presented. The estimated total including lateral connections is \$137,824. Discussion is held in regards to whether other bids are needed. It is noted that the process Miller Pipeline uses is unique to their company. Huffer makes a motion to issue the bid to Miller Pipeline if legal for not needing additional bids. Moore 2nds. All Ayes. Motion passed.

Discussion is held regarding updating of town ordinances for traffic violations so monies can be brought to the town. A special meeting is set for Tuesday, December 5 at 6:30 pm to discuss these ordinances and a possible reserve police program with Marshal Moore.

Discussion is held regarding the police reserve program. Marshal Moore is looking at having three reserve officers to work for sixteen hours per month each. These officers would work at no labor cost to the town. They would drive one of the police vehicles while on duty. This would allow for night and weekend coverage and festival and event coverage.

James Rich states that the American House Museum received a small grant for windows and insulation.

Jim & Kristin Enoch, from the Burlington Volunteer Fire Department, state that there will be a smoke alarm blitz in town this coming Saturday.

Huffer moves to adjourn. Michael 2nds. All Ayes. Meeting adjourned.

Stan Moore, President

ATTEST:
Karen Dinger, Clerk-Treasurer